

GOVERNMENT OF ASSAM
PARLIAMENTARY AFFAIRS DEPARTMENT
DISPUR :: GUWAHATI – 6.

No. PARL. 29/2013/pt-I/98

Dated Dispur, the 8th September, 2017.

OFFICE ORDER

NOTIFICATION

In partial modification of this office earlier order vide Memo No. PARL. 29/2013/100 dated 29th September, 2016, the Project Steering Committee is hereby reconstituted with the following members for 'e-Prastuti' (Standardization of Website) with immediate effect.

1	Dr. A. K. Singh, IAS, Additional Chief Secretary	Chairman and Responsible Officer
2	Dr. C. Baruah, IAS, Secretary	Member and Additional Responsible Officer
3	Mr. Tasiruddin Ahmed, Scientist – E, NIC	Member, NIC
4	Ms. Aziza Yasmin Rahman, Scientist – D, NIC	Member, WDC
5	Shri Mridul Kumar Mahanta, ACS, Joint Secretary	Member and Web Information Manager.
6	Mrs. Santana Chetia, ACS	Member Secretary
7	Shri Jogen Baruah, Deputy Secretary	Member
8	Smti. Rita Sarma, Under Secretary	Member

Sd/-
Secretary to the Govt. of Assam,
Parliamentary Affairs Department.

Memo No. PARL. 29/2013/ pt-I/98 - A

Dated Dispur, the 8th September, 2017.

Copy to :

- (1) P.S. to Additional Chief Secretary, Parliamentary Affairs Department.
- (2) P.S. to Additional Chief Secretary to the Govt. of Assam, Information Technology Department, Dispur for kind appraisal of the Additional Chief Secretary.
- (3) P.A. to the Secretary, Parliamentary Affairs Department.
- (4) Smti. Suchitra Pyarelal, Sr. Technical Director, NIC, Assam and Head, Web Development Cell.
- (5) Mr. Tasiruddin Ahmed, Scientist – E, NIC, Dispur, Guwahati.
- (6) Ms. Aziza Yasmin Rahman, Scientist – D, NIC, Dispur, Guwahati.
- (7) Person concerned.

By order etc.

Joint Secretary to the Govt. of Assam,
Parliamentary Affairs Department.

[Handwritten Signature]
29/9/2017

GOVERNMENT OF ASSAM
PARLIAMENTARY AFFAIRS DEPARTMENT
DISPUR :: GUWAHATI – 6.

No. PARL. 29/2013/pt-I/99

Dated Dispur, the 8th September, 2017.

OFFICE ORDER

In addition to the e-Prastuti Project Steering Committee constituted vide Memo No. PARL. 29/2013/pt-I/30 dated 25th April, 2017, the Project Steering Committee is hereby reconstituted with the following members for 'e-Prastuti' (Standardization of Website) of Parliamentary Affairs Department, Assam with immediate effect.

A) CONTENT MANAGER :

NAME	DESIGNATION	DEPARTMENT/ BRANCH	RESPONSIBILITY
Sri Jogen Baruah	Deputy Secretary	1. Matters relating to O/o the Governor. 2. Establishment matter of Speaker/C.M./Ministers/Minister of State. 3. General procedure on Legislative Matters. 4. Cabinet matters.	Make the contents ready for uploading onto the Website.
Smti. Rita Sarma	Under Secretary	1. Different Committee matter. 2. All India Whips Conference Matters. 3. Assembly matters. 4. Proposed Legislative Council matter. 5. Visit of different Committees/Ministers foreign visit. 6. Reforms incl. RTI Human Rights. 7. Establishment matter.	

B) MASTER TRAINERS :

NAME	DESIGNATION	DEPARTMENT/ BRANCH	RESPONSIBILITY
✓ Mrs. Santana Chetia.	Joint Secretary	Parliamentary Affairs Department	Responsible for the capacity building of department Content Mangers.
Smti. Rita Sarma.	Under Secretary	Parliamentary Affairs Department	

C) WEBSITE ADMINISTRATOR :

NAME	DESIGNATION	DEPARTMENT/ BRANCH	RESPONSIBILITY
Mr. Mridul Kr. Mahanta.	Joint Secretary	Parliamentary Affairs Department	Responsible for overall administration & management of the website.

Sri Prabin Ch. Sarma, Supdt, Sri Pranab Kr. Saikia, Sr. A.A., Smti. Dipali Bora, Sr. A.A., Smti. Khirada Kalita, Sr. A.A., Sri Nipal Nath, Jr. A.A., Sri Matiyur Rahman Saikia, Jr. A.A., Tripad Roy, Jr. A.A. will provide support services to the above mentioned support structures as and when required.

Sd/-
Secretary to the Govt. of Assam,
Parliamentary Affairs Department.

Memo No. PARL. 29/2013/pt-I/99 - A Dated Dispur, the 8th September, 2017.

Copy for kind information and necessary action to :

1. P. S. to the Additional Chief Secretary to the Govt. of Assam, Parliamentary Affairs Department.
2. P.A. to the Secretary, Parliamentary Affairs Department.
3. Suchitra Pyarelal, Sr. Technical Director, NIC, Dispur, Guwahati.
4. Tasiruddin Ahmed, Scientist – E, NIC, Dispur, Guwahati.
5. Aziza Yasmin Rahman, Scientist – D, NIC, Dispur, Guwahati.
- ✓ 6. Person concerned.
7. Guard file.

By order etc.

Joint Secretary to the Govt. of Assam,
Parliamentary Affairs Department.

[Signature]
9/9/2017